

UNCLASSIFIED ADMINISTRATIVE EXPENSES

Agency Mission

To provide General Fund support through various accounts which cannot be allocated to specific agencies. Unclassified Administrative Expenses in this program area include reserves for the local cash match for grants. Amounts included here will be allocated to specific agencies at some future period.

Agency Summary					
Category	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Nondepartmental	\$2,024,726	\$2,786,337	\$6,469,084	\$2,920,123	\$2,920,123
Insurance Administration	1,460,725	1,497,245	2,153,441	1,534,674	1,534,674
Total Expenditures	\$3,485,451	\$4,283,582	\$8,622,525	\$4,454,797	\$4,454,797

Board of Supervisors' Adjustments

The following funding adjustments reflect all changes to the FY 2003 Advertised Budget Plan, as approved by the Board of Supervisors on April 29, 2002:

- ◆ The Board of Supervisors made no changes to the FY 2003 Advertised Budget Plan.

The following funding adjustments reflect all approved changes to the FY 2002 Revised Budget Plan from January 1, 2002 through April 22, 2002. Included are all adjustments made as part of the FY 2002 Third Quarter Review:

- ◆ A net increase of \$656,196 was approved by the Board of Supervisors to meet increasing insurance costs for Commercial Insurance. This increase will fund the required increased contribution to Fund 501, County Insurance, for Commercial Insurance.

County Executive Proposed FY 2003 Advertised Budget Plan

Funding Adjustments

The following funding adjustments from the FY 2002 Revised Budget Plan are necessary to support the FY 2003 program:

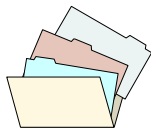
- ◆ An amount of \$520,094 is included for anticipated accrued leave expenditures for the General Fund in FY 2003 based on projected requirements.
- ◆ An amount of \$2,357,529 is included for the local cash match for Federal and State Grants. In conformance with accounting procedures as defined by the State Auditor of Public Accounts and to ensure an accurate audit trail, the local cash match for Federal and State Grants will continue to be reserved in the General Fund. Details of the various grants to be received in FY 2003 can be found in Fund 102, Federal/State Grant Fund, in Volume 2 of the FY 2003 Advertised Budget Plan.
- ◆ An amount of \$1,534,674 is included for self-insured and commercial premium charges primarily based on prior year expenditures. Unclassified Administrative Expenses pays the General Fund's portion of all insurance premiums charged by Fund 501, County Insurance Fund, for administration of the County's general, auto, professional, and other liability coverage.

UNCLASSIFIED ADMINISTRATIVE EXPENSES

- ◆ An amount of \$42,500 is included for contractual costs associated with the annual maintenance of the Fairfax County Economic Index and other economic reports.

The following funding adjustments reflect all approved changes in the FY 2002 Revised Budget Plan since passage of the FY 2002 Adopted Budget Plan. Included are all adjustments made as part of the FY 2001 Carryover Review and all other approved changes through December 31, 2001:

- ◆ Encumbered carryover of \$6,467.
- ◆ Unencumbered carryover of \$1,915,080 for local cash match requirements for grants awarded during or prior to FY 2001 and continuing into FY 2002. In addition, funding of \$1,511,200 was included for projected local cash match requirements for supplemental grant awards that may be approved by the Board of Supervisors in FY 2002.
- ◆ Unencumbered carryover of \$250,000 to fully fund the Pay for Performance reserve as directed by the Board of Supervisors during their deliberations on the FY 2002 Adopted Budget Plan.



Nondepartmental Reserves

Summary by Reserve					
Cost Center	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Local Cash Match for Grants	\$1,161,177	\$2,163,743	\$5,590,023	\$2,357,529	\$2,357,529
Accrued Leave	821,249	320,094	320,094	520,094	520,094
Pay for Performance	0	250,000	500,000	0	0
Volunteer Recognition Event	0	10,000	10,000	0	0
Fairfax County Economic Index	42,300	42,500	48,967	42,500	42,500
Total Expenditures	\$2,024,726	\$2,786,337	\$6,469,084	\$2,920,123	\$2,920,123



Insurance Administration

Summary by Cost Center					
Cost Center	FY 2001 Actual	FY 2002 Adopted Budget Plan	FY 2002 Revised Budget Plan	FY 2003 Advertised Budget Plan	FY 2003 Adopted Budget Plan
Expenditures:					
Insurance Premiums	\$1,460,725	\$1,497,245	\$2,153,441	\$1,534,674	\$1,534,674
Total Expenditures	\$1,460,725	\$1,497,245	\$2,153,441	\$1,534,674	\$1,534,674

An amount of \$1,534,674 is included in Unclassified Administrative Expenses to fund a premium charge from Fund 501, County Insurance Fund, for expenses incurred for general, auto, professional, and other liability coverage.

A complete explanation of funding for these insurance programs can be found in the narrative for Fund 501, County Insurance Fund, within the Internal Service Fund Group.